**CHECKLIST OF REQUIREMENTS**

**FOR ACCREDITATION OF SPECIALTY SOCIETY/ORGANIZATION AND OTHER SPECIALTY CATEGORIES PROVIDING STRUCTURED TRAINING PROGRAMS FOR PROFESSIONALS**

**PER PROFESSIONAL QUALIFICATION TITLE**

**Note:** The accreditation is valid for five (5) years subject to renewal. *Provided,* that the CPSP-CATS Committee concerned shall monitor and evaluate, every two (2) years or whenever necessary, compliance by the accredited Specialty Society/Organization or other Specialty Categories with all the conditions of their accreditation during the five (5) year period.

**For Renewal of Accreditation**

1. Application form for renewal of accreditation (insert the link)
2. Certified list of accredited training institutions and training programs conducted with assessment mechanisms
3. Certified list of trainees and their corresponding status
4. Certified list of passers or qualified individual endorsed to the CPSP-CATS Committee for validation of qualifications
5. Certified list of the composition of the Specialty Boards with their valid Professional Identification Card, if there are changes in the composition
6. Such other documentary requirements as the Board may reasonably require (Please see below additional documentary requirements for renewal of accreditation.)

**Additional Requirements:**

Short brown envelope for the Certificate of Accreditation

Two (2) sets of metered documentary stamps each to be affixed to the Certificate of Accreditation.

(Available at PRC Customer Service and PRC Regional Offices)

**PROFESSION-SPECIFIC REQUIREMENTS**

**(ADDITIONAL DOCUMENTARY REQUIREMENTS FOR RENEWAL OF ACCREDITATION AS MAY BE PRESCRIBED BY THE PROFESSIONAL REGUALTORY BOARD CONCERNED)**

**Dentistry:**

1. Letter to the Chairperson of the PRB of Dentistry indicating that the Dental Specialty Society or Sub-specialty Society applying to offer or provide structured training programs must: a) have a President who is a Certified Specialist (recognized specialist of the specialty society); b) Be composed of members of the Accredited Integrated Professional Organization of dentists, dental hygienist and dental technologists in the Philippines; c) Be capable of strictly adhering to ALL the identified Professional Practice Outcomes in the Level Alignment Matrix of the issued PRB of Dentistry Resolution; d) Follow ALL the processes indicated in the issued PRB of Dentistry Resolution Guidelines on the Implementation of the CPSP of the concerned Professional Qualification Title; and e) Be recognized by a reputable international dental organizations (with supporting document/s)
2. Certified list of accredited training institutions and training programs conducted with assessment mechanisms compliant and aligned with the issued PRB of Dentistry Resolutions on the Guidelines on the Creation and Implementation of the CPSP of the concerned Professional Qualification Title
3. Certified list of the composition of the Specialty Executive Board with their valid Professional Identification Card for local professionals, if there are changes in the composition
4. Certified list of previously recognized specialists
5. Such other documentary requirements as the Board may reasonably require